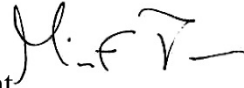


DATE: November 11, 2024

TO: NMSU Employees

FROM: Mónica Torres, Interim NMSU President



SUBJECT: Beginning Winter Break December 23

In recognition of a request from NMSU's Employee Council, this year, New Mexico State University's Winter Break will begin on Monday, December 23, instead of the previously scheduled date of Tuesday, December 24.

Every day, NMSU employees across the system can be found doing incredible work to advance our university mission. Thank you, everyone, for your efforts in making NMSU a better place. We hope this extra day will allow for some additional rest and relaxation and some additional time with your families, friends and loved ones.

Instructions for listing December 23 hours on timesheets for non-exempt/hourly employees will be sent out from NMSU HR.